

Property Loss/Damage Report Form

SPECIALIST UNDERWRITING SERVICES
Melrose House, Dundrum Road, Dublin 14.

THE FORM SHOULD BE COMPLETED AND RETURNED TO THE ABOVE ADDRESS, WITHOUT DELAY, TO ENABLE US TO ESTABLISH IF LOSS ADJUSTERS ARE REQUIRED

SERIOUS LOSSES OR DAMAGE SHOULD BE NOTIFIED IMMEDIATELY BY TELEPHONE OR FACSIMILE SO THAT INSPECTION CAN BE ARRANGED PRIOR TO DISPOSAL OR OTHERWISE OF ANY DAMAGED PROPERTY.

PLEASE ANSWER ALL QUESTIONS ON BOTH SIDES OF THIS FORM

Name of Insured:

Address:
 Tel: Email:

Office:

Policy number: Renewal date:

Are you registered for V.A.T. Yes No

State nature of claim, i.e. fire, theft, breakage loss etc,

How, when and where did loss occur, when was it discovered?

If loss was burglary or theft state:
How was entry to premises obtained?

(b) Have Gardai been advised, If so address of station:

(c) Have you any reason to suspect any particular person?

If so, give full details which will be treated as private and confidential.

At time of loss what was value of (a) Buildings:

(b) Contents:

